**Committee Meeting**

 **June 19, 2019**

**The Committee Meeting of the Lafourche Basin Levee District met at the official domicile of the Board in Vacherie, Louisiana and was called to order by President James P. Jasmin at 6:00 pm.**

**The following Commissioners were in attendance: Craig Carter, Assumption Parish; Stanley Folse, St. James Parish; Whitney Jasmin, Jr., St. John the Baptist Parish; Russell Loupe, St. Charles Parish; Eric Matherne, St. Charles Parish; Marlin Rogers, St. Charles Parish; Michael McKinney, Sr., Ascension Parish; Gary Watson, St. John the Baptist Parish; James Jasmin, St. James Parish; Jeffery Henry, Ascension Parish and Kevin Hebert, St. Charles Parish. Donald Henry, Executive Director and Ivy Chauvin, Assistant Executive Director were present. Larry Buquoi, Attorney was absent.**

**There were not any comments from the audience on the agenda items.**

**Safety Committee Report: Marlin Rogers, Chairman**

**Commissioner Rogers reported that there were no lost time accidents. The Safety Meeting for the Maintenance Department was held on June 17, 2019. The Personnel Policies and Procedure Manual was discussed and reviewed at the Vacherie location with both the Vacherie and Sunset workers, along with the office personnel of the Lafourche Basin Levee District. The next Safety Meeting is scheduled for July 22, 2019.**

**Commissioner Rogers asked if all employees signed a sheet confirming that they received the new policy. Executive Director, Donald Henry, replied by saying yes, they all did.**

**Equipment Committee Report: Stanley Folse, Chairman**

**Commissioner Folse reported that all of the district’s light and heavy duty equipment is presently operational. All equipment is located on their respective job sites or here at the maintenance shop. The three John Deere tractors and three John Deere mowers was delivered to the Lafourche Basin Levee District on June 18, 2019.**

**Upper Barataria Project Committee Report: Eric Matherne, Chairman**

 **Vice-President Matherne reported that he spoke with Ray Bender of Greenup Industries at a meeting. Mr. Bender informed him of a Right of Way issue he was having. Vice-President Matherne said the gave Mr. Bender a contact number that was for the attorney of the land owner so that he would be able to get through this issue he was having on the Right of Way.**

**Finance Committee Report: Kevin Hebert, Chairman**

 **Commissioner Hebert reported that he spent time researching the invoices of APTIM that the Board has been discussing. He said he was told by Nick Matherne with APTIM some of the invoices came from a continuance that was added to one of the work orders. Commissioner Hebert is waiting for APTIM to produce a copy of that. The other invoices were confirmed by BKI that the permitting was not completed for that task. Commissioner Hebert recommends a meeting to take place with Mike Chopin of BKI, Mark Roberts (formerly of BKI) and Nicholas Matherne, both of APTIM. The incomplete permitting has been turned over to Greenup Industries to complete. Further discussion took place amongst the Board.**

 **Recommendation to add to the March 6, 2019 Regular Meeting Agenda:**

1. **Discussion to authorize the Executive Director to sign all documents and papers, after review and approval of legal counsel, that are needed to acquire the access, servitudes and right of ways necessary for the execution and completion of the Maintenance Dredging of Bayou Napoleon and Bayou Verret Project, previously approved by the Board on November 7, 2018, for Assumption and St. James Parish**
2. **Mississippi Valley Flood Control Association will hold its 38th Annual Fall Legislative Meeting on September 22-25, 2019 in Washington, D.C.**

**Vice-President Eric Matherne and Commissioner Jeffery Henry gave an update on the fireworks in St. Charles Parish and Ascension Parish.**

**A thank you card was read from the Chauvin family.**

**There were no additional committee matters to discuss, Commissioner Stanley Folse moved to adjourn and was seconded by Commissioner Gary Watson.**

 **Executive Director**

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